ABC Hawaii
Associated Builders and Contractors

DAILY PROGRESS RECORD

Roofer

3049 Ualena St. Suite 410
Honolulu, HI 96819

Apprentice Name _____ Month _____ Year _____

Employer _____ Hourly Wage - ($/hr) _____

Enter daily hours under the applicable work process.
Total each date and each process.

	Work Processes					
Date	1	2	3	4	5	Daily Total
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
Total						

Apprentice Signature _____ Date _____

I certify that the number of hours of job training is correctly stated above.

** Instructions **

- Fill in all information
- **TOTAL ALL ROWS & COLUMNS**
- Make a copy for yourself
- Upload this form with your online submission before the end of next month **(earlier is better)**

	Work Process	Required
1	General	**700 Hrs.**
2	Built-up Roofing, Tar, Asphalt & General Work	**4800 Hrs.**
3	Shingle Work	**850 Hrs.**
4	Other Materials	**325 Hrs.**
5	Tools and Equipment	**325 Hrs.**

Note: All hours for each work process must be finished to complete program.

Work performance feedback / comments from supervisor
Workmanship:
Speed:
Attitude:
Remarks:
Supervisor Signature:
Date: